



1. The Application processing fee is charged for all students applying for admission. The application fee is payable along with the admission form for the review and screening of a student.
2. Enrollment Registration Fee needs to be paid at the time of registration of the student and is deducted from the tuition fees payable in the first term.
3. The Supplementary Fees cover Food & Nutrition, Transport services, and Special Educational Need Support. The Food Fee covers snack and lunch. For children requiring Special Educational Need support, the fee is determined based on the individual requirement.
4. The Security Deposit is collected against damage to, or loss of, library books, laboratory equipment, computer facilities, and other equipment or assets
5. The Tuition fees do not include:
  - a. Cambridge assessments and checkpoint examinations, a reissue of lost student ID cards, consumables in courses such as Art, Craft, Design, Technology, etc. Exercise and Coursebooks (Lab, Technology, Study material, and Stationery Fee).
  - b. Educational Excursions, participation in inter-school competitions, exchange programs, admission in Summer school, fee accrued while preparing or appearing for domestic and international competitive examinations, participation in Special School Events or any other expense borne towards student's participation including the costumes, jewellery, and props, etc.
  - c. All school uniforms and footwear.
6. Full Fees are charged irrespective of the date of admission.
7. All fees are subjected to yearly revision and an increase of around 10% on the fee may be expected.
8. No tax (including GST) is currently applicable and hence not included in the fee. However, if the govt. imposes a service tax (including GST) in the future, the same shall be borne by the parents.
9. Annual fee or first term fee should be paid by the 9th of April of the current academic year. The second term fee must be paid by the 9th of June and third term fee by 9th December of the same year. Any payments thereafter would attract late payment charges of Rs. 500/- per day for the first 10 days and Rs. 1000 - per day thereafter.
10. The fees paid to the school are neither refundable nor transferable under any circumstances as is the norm in international schools.
11. Students are permitted to attend classes, participate in activities and have uninterrupted access to school facilities, provided all amounts payable to the school have been duly paid by the due dates.

## WITHDRAWAL AND REFUND

1. The Security Deposit is refunded only if the application of withdrawal is duly submitted to the school Director in writing, by 7th March of the last Academic year at The Premia Academy.
2. The Security deposit will be released only after the completion of the annual audit after 31st July.
3. No mid-year applications will be entertained for the refund of the Security Deposit. All refunds will be addressed after the end of the academic year.
4. In case of withdrawal, any time after the commencement of the academic year the fees for a full year shall be charged/forfeited in favor of the school.
5. The School Leaving Certificate (Transfer Certificate) will be issued only after clearance of all dues and on the return of library books. The school leaving certificate will not be issued during vacations.
6. The school leaving certificate will be issued only to those students who have submitted their previous school leaving certificate, at the time of admissions.
7. The Security Deposit collected by the school is an interest-free refundable amount, subject to deductions in-case of any damage caused/dues occurred because of.
  - a. Mishandling or losing School Library Books and/or Laboratory Equipment, damaging of school IT facilities, third party damage/loss caused by the student at the time of events, mishandling or damaging the assets of school and transport.
  - b. Vandalism Penalties will be applicable in-case of any damage caused /dues occurred because of Mishandling or loosing of School Library Books and Laboratory Equipment, damaging of school IT facilities, third party damage/loss caused by the student at the time of events, mishandling or damaging the assets of school and transportation.

## FEE REMITTANCE INFORMATION

PLEASE INCLUDE THE STUDENT'S NAME AND GRADE FOR HASSLE-FREE PROCESSING OF PAYMENTS

Payment can be made through credit/debit cards, demand drafts or wire transfers only. Cheque and cash payments are not accepted. Demand drafts should be made payable to "**Vaishnovi Educational Society**" Wire transfers may be made to the account below:

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Please note that any bank charges levied for international transfers shall have to be borne by the parent.

\*In case of credit card transactions there will be a processing fee of 2% for Visa & Mastercard and 3.5% for AMEX cards. \*\* For wire transfers, please email us the transaction code along with the student details & date of payment made to [admin@thepremiaacademy.com](mailto:admin@thepremiaacademy.com) The rules and regulations formulated by The Premia Academy construe for the smooth and effective functioning of the school. The Premia Academy reserves all rights to amend the fee and set regulations when needed and found necessary. The information given in the school's brochure and application material is an indication of The Premia Academy, intent as on the date of publication of this document. The contents of this policy should not be construed as a binding contract upon The Premia Academy and cannot be legally challenged.

I, have been educated about the fee structure of the school and understand the above guidelines and agree to abide by them.

Parent/Guardian Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

For any further queries, please do not hesitate to contact us at:  
[admin@thepremiaacademy.com](mailto:admin@thepremiaacademy.com) or +91 9063 777 911 / +91 9111 399 399